

PYTCHELEY PARISH COUNCIL

Meeting Venue:
Pytchley Village Hall

Email: clerk@pytchleyparishcouncil.org.uk
Web: www.pytchleyparishcouncil.org.uk



Date of Publication: **Friday, 29 April 2022**
To: All Parish Councillors & North Northants Councillors
From: Julie Wykes Clerk and RFO to Pytchley Parish Council

Dear Councillor,

You are hereby summoned to the Annual meeting of **PYTCHELEY PARISH COUNCIL** on **Thursday 5th May, 2022** at **7.00pm** to be held at Pytchley Village Hall, Church Road, NN14 1EL, when the under mentioned business will be transacted.

AGENDA

22/017	To elect a chairman for the next municipal year
22/018	To elect a Vice-Chairman for the next year
22/019	To receive and approve apologies for absence.
22/020	To receive the draft minutes of the ordinary meeting held on 7 th April 2022
22/021	To receive any declarations of interest under the Council's Code of Conduct related to the business on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the Member withdraws from the meeting room during the transaction of that item of business).
22/022	Public participation session (Members of the public are invited to address the Council. The sessions will last for a maximum of 30 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the Chairman of the meeting).
22/023	To discuss traffic problems through the village
22/024	To appoint Councillors to existing committees & Posts, current positions listed below: Finance - Cllrs Hargreaves & Wykes GDPR - Cllrs Everard, Pape & Lodge Highways - Cllrs Jelley & Macredie Internal Controls - Cllrs Jelley, Hargreaves & Wykes Neighbourhood Watch - Cllr Lodge Parish Street Lights - Cllr Jelley Planning Committee - Cllrs Lodge, Everard, Wykes & a vacancy Public Transport - Vacancy Rights of Way - Cllr Everard Rural Forum - Cllr Macredie Tree Wardens - Cllr Macredie & a vacancy Village Hall - Cllrs Lodge, Wykes & Pape Neighbourhood Plan - Cllr Lodge, Cllr Jelley & Mr R Elias Police Liaison Representative - Cllr Pape Footpath Warden - Mrs Kate Everard
22/025	To review effectiveness of internal controls
22/026	To receive & note the internal auditors report
22/027	To approve & sign the External Audit Exemptions Certificate

*Please note, this is a public meeting and you may be filmed, recorded and published.
Copies of all Council papers are available to download at www.pytchleyparishcouncil.gov.uk*

22/028	To approve the AGAR Section 1 Annual Governance Statement			
22/029	To approve & sign Section 2 of Accounting Statements			
22/030	To receive Bank Reconciliation			
22/031	To receive Analysis of Variances			
22/032	To receive & review the asset list			
22/033	To decide on dates for 'period for exercise of public rights'			
22/034	To receive Clerks Report			
22/035	To consider payments to be authorised and to ratify any payments which have been made since the last meeting			
	Payments Meeting 05/05/22			
	Recipient	Cheque No	Purpose	Minute No Value
	Northants ACRE	101330	Membership Renewal 2022	£35.00
	EON	DD	Church Flood Lights March 2022	£44.74
	J Wykes	101331	Clerks April Salary 2022	£611.66
22/036	To request a councillor assists with Play Equipment project			
22/037	To discuss future Training			
22/038	To receive update on the Jubilee Celebration weekend			
22/039	To note the date, time and place of the next ordinary meeting.			
22/040	To consider any matters of report and any urgent business at the discretion of the Chairman			
22/041	Close.			

Julie Wykes– Clerk & RFO to Pytchley Parish Council